

## APPENDIX : VARIABLE INFORMATION

The following information is subject to change during the currency of these Contract Standing Orders and may be updated as changes occur by the S151 Officer.

### EU Thresholds

From 1<sup>st</sup> January 2018 to 31<sup>st</sup> December 2020, the EU Thresholds are:

- Supplies and services: £181,302
- Works: £4,551,413
- Light Touch Regime: approximately £615,278

These values are applicable until the 31<sup>st</sup> December 2020 and will then be revised.

### Advertising Websites

All procurements valued between £50,000 and the relevant EU Threshold must be advertised on Contracts Finder/Source. To place an advert, contact Clare Ellis ([cellis@melton.gov.uk](mailto:cellis@melton.gov.uk)) or any member of Welland Procurement.

Once the Contract has been awarded, an Award Notice must be published on Contracts Finder. Award notices will be published quarterly in arrears by Welland Procurement at dates to be announced. Please ensure that you record the following information and collate and return it to Richard Moon ([rmoon@melton.gov.uk](mailto:rmoon@melton.gov.uk)) as soon as possible once the contract is awarded:

- Name of contractor
- Date contract entered into
- Value of contract
- Whether the contractor is an SME or VCSE.

### Welland Procurement

Welland Procurement works with five councils in the East Midlands and may be contacted as follows:

Clare Ellis, Head of Procurement, [cellis@melton.gov.uk](mailto:cellis@melton.gov.uk), 07876 574944

Paul Large, Procurement Strategy Manager, [plarge@melton.gov.uk](mailto:plarge@melton.gov.uk), 07769 918574

Richard Moon, Welland Procurement Officer, [rmoon@melton.gov.uk](mailto:rmoon@melton.gov.uk), 07896 856842

### Procurement Toolkit

More detailed information on undertaking procurements can be found in the Procurement Toolkit.